

Local Health Department Name:		Boone County			← Local Health Department Name Selection: Click on the cell with "Adams County" listed in it. An arrow in a white box will appear on the right hand side of the cell. Click the arrow. A list of local health department names will appear. Select your local health department from the list provided.		
Local Public Health Funding Amount:					\$716,673.43		
Total Budget Breakdown					TOTAL FUNDING REMAINING (UNSPENT):		\$0.00
Section Number and Name				60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	← Total Budget Breakdown (Rows 5-8): Will automatically add and populate from the Sub-Section below. Please do not enter anything into the Total Budget Breakdown table. If you click on it, you will get a pop-up telling you this section is locked. The only place you can enter information is in the LHD Request rows in the Sub-Section below. ↓	
1. Personnel Services				\$98,277.55		\$85,475.20	
2. Supplies				\$74,163.34		\$25,000.00	
3. Other Services and Charges				\$270,895.00		\$91,195.00	
4. Capital Outlays Up to 10% of Total				\$71,667.34	Remaining Balance	\$0.00	
				*TOTAL	\$468,015.23	\$248,658.20	
				Total funding available:	\$430,004.06	\$286,669.37	\$430,004.06 60% of Total
				Remaining Balance:	\$0.00	\$38,011.17	\$286,669.37 40% of Total
Sub-Section							
Personnel Services							
1. Salaries and Wages: Position/Title		# of Positions	Salary or Hourly Rate/Range	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Environmental Health Summer Intern		1	\$15.00		\$8,400.00	Environmental Public Health	Conducts routine inspections and monitors testing results of public and semi-public swimming pools under the supervision of an Environmental Health Specialist
Nursing Summer Intern		1	\$15.00	\$8,400.00		Immunization	Assists the Public Health Nurses in planning and organizing summer immunization events
Clerical Support		1	\$15.00	\$13,650.00		Vital Records	Assists the Vital Records Registrar in scanning and maintaining clerical records
Public Health Specialist		1	\$33.00	\$30,030.00		Infectious Disease Surveillance and Prevention	Assists the Public Health Nurses to investigate, obtain clinical information, facilitates collecting and shipping specimens, identifies outbreaks, and assesses ongoing transmission risk for immediately reportable conditions and non-immediate reportable conditions with timeframes specified in the IDOH published list of reportable diseases and control measures
Environmental Health Director		1			\$18,800.00	Environmental Public Health	Operates budget and oversees all environmental health services
Environmental Health Specialists		6			\$43,200.00	Environmental Public Health	Performs environmental health services, including foods, septic, housing, pools
Environmental Administrative Assistant		1			\$9,000.00	Environmental Public Health	Assists the environmental health director with operating activities
Administrator & Director of Nursing		1		\$13,800.00		Vital Records, Immunization, Infectious Disease Surveillance and Prevention, Chronic Disease	Creates/operates budget and oversees all nursing and vital records services
Public Health Nurse		2		\$10,500.00		Immunization, Tuberculosis (TB) Control and Case Management, Infectious Disease	Operates nursing programs, including TB, lead case management, immunizations, case investigations, STD clinic, safe sleep for infants
Public Health Educator		1		\$450.00		Tobacco Prevention and Cessation, Chronic Disease Prevention, Trauma and Injury	Provides education to the community and organizations on various public health issues/concerns
Immunization Coordinator		1		\$4,810.00		Immunization	Organizes immunization clinics, maintains immunization records, works with the public health nurses to order, stock, and maintain vaccines
Vital Records Registrar		1		\$4,810.00		Vital Records	Stays up to date on vital records policies, procedures, and system use from IDOH and able to provide timely birth, death, and fetal death certificates in accordance with state statute.
Nursing & Vital Records Executive Secretary		1		\$4,841.00		Vital Records, Immunization, School Health Liaison, Chronic Disease Prevention, Trauma	Assists the Administrator with all functions of the nursing and vital records division operations.
Subtotal will total automatically. Please do not enter anything into this row. 1. Salaries and Wages Subtotal:				\$91,291.00		\$79,400.00	
2. Employee Benefits: Position/Title		Benefits Covered		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Environmental Health Summer Intern		FICA, SS			\$643.00	Environmental Public Health	Conducts routine inspections and monitors testing results of public and semi-public swimming pools under the supervision of an Environmental Health Specialist
Nursing Summer Intern		FICA, SS		\$643.00		Immunization	Assists the Public Health Nurses in planning and organizing summer immunization events
Clerical Support		FICA, SS		\$1,045.00		Vital Records	Assists the Vital Records Registrar in scanning and maintaining clerical records
Public Health Specialist		FICA, SS		\$2,297.30		Infectious Disease Surveillance and Prevention	Assists the Public Health Nurses to investigate, obtain clinical information, facilitates collecting and shipping specimens, identifies outbreaks, and assesses ongoing transmission risk for immediately reportable conditions and non-immediate reportable conditions with timeframes specified in the IDOH published list of reportable diseases and control measures

Environmental Health Director	FICA, SS			\$1,438.20	Environmental Public Health	Operates budget and oversees all environmental health services
Environmental Health Specialists	FICA, SS			\$3,305.00	Food Protection, Environmental Public Health	Performs environmental health services, including foods, septic, housing, pools
Environmental Administrative Assistant	FICA, SS			\$689.00	Environmental Public Health	Assists the environmental health director with operating activities
Administrator & Director of Nursing	FICA, SS		\$1,056.00		Vital Records, Immunization, Infectious Disease Surveillance and Prevention, Chronic Disease	Creates/operates budget and oversees all nursing and vital records services
Public Health Nurse	FICA, SS		\$803.25		Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and	Operates nursing programs, including TB, lead case management, immunizations, case investigations, STD clinic, safe sleep for infants
Public Health Educator	FICA, SS		\$35.00		Infectious Disease Surveillance and Prevention, Chronic Disease Prevention, Tobacco	Provide education to the community and organizations on various public health issues/concerns
Immunization Coordinator	FICA, SS		\$368.00		Immunization	Organizes immunization clinics, maintains immunization records, works with the public health nurses to order, stock, and maintain vaccines
Vital Records Registrar	FICA, SS		\$368.00		Vital Records	Stays up to date on vital records policies, procedures, and system use from IDOH and able to provide timely birth, death, and fetal death certificates in accordance with state statute.
Nursing & Vital Records Executive Secretary	FICA, SS		\$371.00		Vital Records, Immunization, School Health Liaison, Chronic Disease Prevention, Trauma	Assists the Administrator with all functions of the nursing and vital records division operations.
Subtotal will total automatically. Please do not enter anything into this row. 2. Employee Benefits Subtotal:			\$6,986.55	\$6,075.20		

3. Other Personnel Services Position/Title	# of Positions	Salary or Hourly Rate/Range	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 3. Other Personnel Services Subtotal:			\$0.00	\$0.00		

Supplies						
4. Office Supplies:	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Environmental Public Health office supplies			\$1,000.00	Food Protection, Environmental Public Health Immunization, Infectious Disease Surveillance and Prevention, Tuberculosis (TB) Control and	Allows the Environmental division to complete day to day tasks with the supplies needed	
Nursing & vital record office supplies		\$350.00			Allows the Nursing & Vital Records division to complete day to day tasks with the supplies needed.	
Subtotal will total automatically. Please do not enter anything into this row. 4. Office Supplies Subtotal:			\$350.00	\$1,000.00		

5. Operating Supplies: Item(s)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Vaccines		\$16,213.34		Immunization, Immunization, School Health Liaison	Allows the LHD to offer vaccines to all individuals.
Septic program operating supplies			\$6,250.00	Environmental Public Health	Allows the Septic program supplies needed to conduct sewage complaints and conduct plan review, issue construction permits, and conduct inspections of onsite sewage systems.
Vector control program operating supplies			\$11,375.00	Environmental Public Health	Allows the LHD to engage in pest and vector control. Also, to engage in mosquito surveillance through standardize trapping and testing procedures.
Housing program operating supplies			\$775.00	Environmental Public Health	Allows the LHD to investigate housing complaints, issue orders for decontamination of property use to illegally manufacture a controlled substance, and engage in the inspection and survey of public buildings.
Foods program operating supplies			\$2,600.00	Environmental Public Health, Food Protection	Allows the LHD to conduct necessary inspections on all retail food establishments, such as facility plan reviews, routine inspections, follow-up inspections and complaints.
Nursing clinic operating supplies		\$1,600.00		Immunization, School Health Liaison, Lead Case Management and Risk Assessment	Ensures that the LHD can provide vaccination clinics to meet the vaccination needs of our jurisdiction, including working with the schools to provide required and recommended to vaccines to all students.

XRF Lead Paint Testing		\$50,000.00		Lead Case Management and Risk Assessment	Allows the licensed Lead Risk Assessor to conduct assessments within timeframes outlined in Indiana Code
Lead level analyzer		\$3,500.00		Lead Case Management and Risk Assessment	Allows the lead case manager to conduct no cost lead testing for children under the age of 7.
Subtotal will total automatically. Please do not enter anything into this row. 5. Operating Supplies Subtotal:		\$71,313.34	\$21,000.00		
6. Repair and Maintenance Supplies	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Environmental public health			\$3,000.00	Environmental Public Health	Allows the Environmental Division to maintain or repair any equipment needed for day to day operations for all environmental programs.
Nursing			\$1,500.00	Immunization, School Health Liaison	Allows the Nursing Division to maintain or repair any equipment needed for day to day operations for all environmental programs.
Vital Records			\$1,000.00	Vital Records	Allows the Vital Records program to maintain or repair any equipment needed for day to day operations.
Subtotal will total automatically. Please do not enter anything into this row. 6. Repair and Maintenance Supplies Subtotal:		\$2,500.00	\$3,000.00		
7. Other Supplies	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 7. Other Supplies Subtotal:		\$0.00	\$0.00		
Other Services and Charges					
8. Professional Services		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Attorney fees			\$1,500.00	Food Protection, Tattoo, Body Piercing, Eyelash Safety and Sanitation, Environmental Public	Allows to LHD to consult and pay attorney fees for any needed consulting or litigation.
Sonicu-Vaccine temperature monitoring kit			\$3,000.00	Immunization	Ensures all vaccine is kept at accurate temperatures
Environmental Health Dues/Subscriptions			\$500.00	Food Protection, Environmental Public Health	Ensures the Environmental Health Specialists are able to stay up to date and be involved with Environmental Health organizations, such as IEHA, IOWPA, IPHA.
Nursing Dues/Subscriptions			\$700.00	Vital Records, Immunization	Ensures the Nursing & Vital Records staff are able to be involved and keep up to date on public health issues, dues include NACCHO, IPHA, and IVRA
IT Software			\$40,500.00	Food Protection, Environmental Public Health	Provides software for the Environmental Division for the Foods, Septic, and Buildings Programs.
Computers			\$7,000.00	Food Protection, Environmental Public Health	Provides up to date computers to allow the Environmental Specialists to conduct their work.
Computers			\$8,000.00	Immunization, School Health Liaison, Vital Records, Maternal and Child Health	Provides up to date computers to allow the Public Health Nursing and Vital Records Registrar to conduct their work.
Public Health conferences/trainings			\$1,500.00	\$1,500.00 Vital Records, Immunization, Environmental Public Health	Ensures the Environmental Health Specialists, Public Health Nurses, and Vital Records Registrar to participate in public health conferences, such as PHN Conference, Emergency Preparedness, Indiana Environmental Health, and the Indiana Vital Records Association.
Grant - harm reduction of substance use			\$150,000.00	Trauma and Injury Prevention	Allows the LHD to engage with community partners to provide grants to organizations providing harm reduction for substance use, such as naloxone distribution, and peer recovery and rehabilitation services, and/or trauma and injury prevention initiatives in Boone county.
Grant - Maternal and Child health			\$30,000.00	Maternal and Child Health	Allows the LHD to engage with community partners to provide grants to organizations providing family planning, prenatal care, home visiting services, substance use treatment, and assistance for clients in applying for Medicaid and presumptive eligibility. Also assist in providing health promotion and materials to support safe sleep, breastfeeding, healthy eating and physical activity.
Grant - Chronic disease prevention			\$30,000.00	Chronic Disease Prevention, Access to and Linkage to Clinical Care	Allows the LHD to engage and provide a grant for those community partners providing services that will prevent and reduce chronic diseases such as obesity, diabetes, cardiovascular disease, hepatitis C, and cancer.

Grant - Housing/Pest control		\$10,145.00	Environmental Public Health	Allows the LHD to engage and provide a grant for individuals who are financially challenged to provide pest control in their homes.
Prescription Health	\$10,145.00		Maternal and Child Health, Maternal and Child Health, Infectious Disease Surveillance and Prevention	Allows the LHD to partner with local pharmacies to provide medication for children who are uninsured or underinsured and to provide prophylactic medication in the case of an infectious disease outbreak where prophylaxis medication is recommended.
Book binding	\$1,000.00		Vital Records	Allows the Vital Records Registrar to provide upkeep on the Vital Record books/records.
Subtotal will total automatically. Please do not enter anything into this row. 8. Professional Services Subtotal:				
	\$234,345.00	\$61,145.00		
9. Communication and Transportation	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Environmental Division travel costs		\$3,000.00	Food Protection, Environmental Public Health	Covers fuel costs for Environmental health services, such as food and housing inspections.
Subtotal will total automatically. Please do not enter anything into this row. 9. Communication and Transportation Subtotal:				
	\$0.00	\$3,000.00		
10. Printing and Advertising	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Printing	\$1,800.00	\$1,000.00	Vital Records, Food Protection, Immunization, Chronic Disease Prevention, Environmental	Allows the printing of the Boone County Resource Guide and the Boone County Health Department Brochures, and other educational flyers
Cinema Advertising	\$13,000.00	\$5,000.00	Immunization, Chronic Disease Prevention, Tobacco Prevention and Cessation ,	Provides the public with knowledge of what services are provided at the LHD and allows the advertising of public health events
Billboard Advertising	\$16,000.00	\$16,000.00	Immunization, Maternal and Child Health, Tobacco Prevention and Cessation ,	Provides the public with knowledge of what services are provided at the LHD and allows the advertising of public health events
Publications	\$700.00		Immunization, Maternal and Child Health, School Health Liaison, Access to and Linkage to	Allows the LHD to advertise in the local newspaper and/or radio stations.
Subtotal will total automatically. Please do not enter anything into this row. 10. Printing and Advertising Subtotal:				
	\$31,500.00	\$22,000.00		
11. Insurance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Insurance	\$50.00	\$50.00	Vital Records, Food Protection, Immunization, Tuberculosis (TB) Control and Case	Assists in covering cost for the LHD liability insurance in order to provide the public health services
Subtotal will total automatically. Please do not enter anything into this row. 11. Insurances Subtotal:				
	\$50.00	\$50.00		
12. Utility Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 12. Utility Services Subtotal:				
	\$0.00	\$0.00		

13. Repairs and Maintenance		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Vehicle maintenance/repairs - Nursing		\$2,000.00		Immunization, Maternal and Child Health, School Health Liaison, Lead Case Management	Allows for maintenance and repairs on health department vehicles that are used for immunization clinics, school clinics, and lead case management
Vehicle maintenance/repairs - Environmental			\$2,000.00	Food Protection, Environmental Public Health	Allow for maintenance and repairs on health department vehicles that are used for Environmental Health programs, including retail food establishment inspections, housing complaints, septic inspections, and vector/pest control.
Subtotal will total automatically. Please do not enter anything into this row. 13. Repairs and Maintenance Subtotal:		\$2,000.00	\$2,000.00		
14. Rentals		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 14. Rentals Subtotal:		\$0.00	\$0.00		
15. Debt Service		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 15. Debt Service Subtotal:		\$0.00	\$0.00		
16. Other Services and Charges		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Cell phone service		\$3,000.00	\$3,000.00	Infectious Disease Surveillance and Prevention, Environmental Public Health	Allows the Environmental Health Specialist and the Public Health Nurses access to a work cell phone to address afterhours emergencies in environmental health services and infectious disease surveillance.
Subtotal will total automatically. Please do not enter anything into this row. 16. Other Services and Charges Subtotal:		\$3,000.00	\$3,000.00		
Capital Outlays	Up to 10% of Total	\$71,667.34	Remaining Balance:	\$0.00	
17. Land		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)

Subtotal will total automatically. Please do not enter anything into this row. 17. Land Subtotal:		\$0.00	\$0.00		
18. Infrastructure		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 18. Infrastructure Subtotal:		\$0.00	\$0.00		
19. Buildings		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 19. Buildings Subtotal:		\$0.00	\$0.00		
20. Improvements Other Than Buildings		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 20. Improvements Other Than Buildings Subtotal:		\$0.00	\$0.00		
21a. Machinery and Equipment (No Vehicles)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 21a. Machinery and Equipment (No Vehicles) Subtotal:		\$0.00	\$0.00		

21b. Machinery and Equipment (Vehicles Only)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)
Vehicle	1		\$46,988.00	Food Protection	Provides a vehicle for the Environmental Health Specialist to conduct all necessary inspections without disruption to other Environmental Health Specialists
Subtotal will total automatically. Please do not enter anything into this row. 21b. Machinery and Equipment (Vehicles) Subtotal:		\$0.00	\$46,988.00		
22. Other Capital Outlays	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Justification (How does this fit in the Core Service Selected)	
Carry over captial outlays to 2025	\$24,679.34		Immunizations	\$24,679.34 to carry over to 2025 budget for capital outlays/possible vehicle for Immunization program	
Subtotal will total automatically. Please do not enter anything into this row. 22. Other Capital Outlays Subtotal:		\$24,679.34	\$0.00		