

NOTICE OF MEETING AND AGENDA

October 20th, 2004, 1:30 P.M.

Indiana Commission on Public Records

Room E418, Indiana Government Center South

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (November 17th, 2004)
- III. APPROVAL OF MINUTES (September 15th, 2004)
- IV. OLD BUSINESS
 - 1. PUBLICATION OF NONRULE POLICY DOCUMENTS
 - 2. RECORDS CENTER
- V. DIRECTOR'S REPORT
- VI. PUBLIC RECORDS REQUEST AND RECORDS RETENTION AND DISPOSITION (Action Needed)
 - 1. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
 - Office of Criminal Investigation.....09/07/04
 - 2. DEPARTMENT OF CORRECTION
 - Substance Abuse Services.....09/08/04
 - 3. STATE DEPARTMENT OF HEALTH
 - Office of Legal Affairs.....09/24/04
 - 4. DEPARTMENT OF REVENUE
 - Compliance Division.....09/30/04
 - 5. DEPARTMENT OF REVENUE
 - Controller's Division.....09/30/04
 - 6. DEPARTMENT OF REVENUE
 - Inheritance Tax Division.....10/01/04
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT