

**NOTICE OF MEETING AND AGENDA**

November 21, 2007, 1:30 P.M.  
Indiana Commission on Public Records  
Room E418, Indiana Government Center South

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (December 19, 2007)
- III. APPROVAL OF MINUTES (October 17, 2007)
- IV. OLD BUSINESS
  - 1. BMV Request for Waiver – Item No. 2 - from OCPR Policy No. 06-01
  - 2. FSSA Request for Waiver from OCPR Policy NO. 06-01
- V. DIRECTOR’S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. STATE DEPARTMENT OF HEALTH.....10-18-07  
Child Care Facilities
  - 2. INDIANA DEPARTMENT OF REVENUE.....10-30-07  
Enforcement-Collections
  - 3. STATE DEPARTMENT OF HEALTH.....10-30-07  
Immunization Division
  - 4. STATE DEPARTMENT OF HEALTH.....10-30-07  
Local Public Health
  - 5. INDIANA ELECTION DIVISION.....10-16-07  
Voting Systems Advisory Committee
- VII. NEW BUSINESS
  - 1. Micrographics Fee Structure for Prep Work
- VIII. MEETING ADJOURNMENT