

**NOTICE OF MEETING AND AGENDA**

June 23, 2010, 1:30 P.M.  
Indiana Commission on Public Records  
Room 401, Indiana State Library

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (July 21, 2010)
- III. APPROVAL OF MINUTES (May 19, 2010)
- IV. OLD BUSINESS
  - 1. FSSA Request for Waiver from OCPR Policy No. 06-01
  - 2. County Auditors' Retention Schedule
  - 3. Special Districts General Retention Schedule
  - 4. State Department of Health, Medical Radiological Services Division Retention Schedule
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. DEPARTMENT OF NATURAL RESOURCES.....05-11-10  
Director's Office
  - 2. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT.....05-13-10  
All Divisions
  - 3. DEPARTMENT OF ENVIRONMENTAL MANAGEMENT.....05-13-10  
Office of Land Quality
  - 4. DEPARTMENT OF EDUCATION.....05-17-10  
English Language Learners and Migrant Education
  - 5. DEPARTMENT OF HOMELAND SECURITY.....05-20-10  
All Divisions
  - 6. STATE DEPARTMENT OF HEALTH.....05-21-10  
Long Term Care
  - 7. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....05-24-10  
DMHA-Management Information Systems
  - 8. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....05-24-10  
Division of Mental Health and Addiction – Rate-Setting
  - 9. FAMILY AND SOCIAL SERVICES ADMINISTRATION.....05-25-10  
Office of Medicaid Policy and Planning
  - 10. DEPARTMENT OF NATURAL RESOURCES.....05-26-10  
Historic Preservation

11. ATTORNEY GENERAL'S OFFICE.....	05-28-10
Consumer Protection	
12. GENERAL RECORDS RETENTION AND DISPOSITION SCHEDULE FOR ALL STATE OF INDIANA ADMINISTRATIVE AGENCIES.....	06-15-10

**VII. NEW BUSINESS**  
1. PUBLIC LIBRARIES GENERAL RETENTION SCHEDULE

**VIII. MEETING ADJOURNMENT**