# Indiana Department of Transportation Virtual Public Meeting Participant Survey

**[Project Name, Des/Contract #]**

This questionnaire is designed to help INDOT staff better understand what worked well and what improvements to consider implementing before holding future Virtual Public Meetings. Thanks in advance for taking the time to fill out the survey.

**Please indicate which of the following best represents you:**

**□** Local Resident **□** Local Business/Industry/Trade Association **□** Neighborhood Group

**□** Local Non-Profit Organization **□** National Environmental Organization **□** Local or State Government

**□** Federal or Tribal Government **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please indicate how you heard about the public meeting (check all that apply):**

**□** Newspaper **□** Mailed letter **□** Email **□** TV or radio **□** Place of Worship **□** Word-of-mouth

**□** Flyer **□** INDOT website **□** Social media **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_

**If social media, please specify platform(s) used:**

**□** Facebook **□** Twitter **□** Nextdoor **□** Other (please specify) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Was the information easy to understand?**

Yes \_\_\_\_\_No \_\_\_\_\_ Please specify \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Was the information about the public meeting translated into other languages appropriately?**

**□** Yes **□** No **□** Not Applicable

**If you received a meeting notice via regular or electronic mail, how far in advance did you receive the notice?**

**□** A few days **□** 1 week **□** 2 weeks **□** 3-4 weeks **□** More than 1 month

**Please suggest additional ways you think INDOT should publicize future public meetings.** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Was anything missing from the pre-meeting background information?**

**□** Yes **□** No **□** Not Applicable

If yes, please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please circle your selection for the following statements:**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Strongly Disagree** | **Disagree** | **Somewhat Disagree** | **Neutral** | **Somewhat Agree** | **Agree** | **Strongly Agree** |
| Meeting time was convenient | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Length of meeting was appropriate | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| The sound quality was good | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| The video quality was good | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood the purpose of the meeting | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood how the meeting would be conducted | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| It was easy to connect with the project team | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Everyone was provided the opportunity to be heard | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| It was easy to sign up for follow-up information | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I understood the next steps in the process | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| I feel participant input will make a difference | 1 | 2 | 3 | 4 | 5 | 6 | 7 |

**Please indicate how satisfied you are with each of the following:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Very Dissatisfied** | **Somewhat Dissatisfied** | **Neutral** | **Somewhat Satisfied** | **Very Satisfied** |
| Your opportunity to participate in the process | 1 | 2 | 3 | 4 | 5 |
| The issues addressed in the process | 1 | 2 | 3 | 4 | 5 |
| The diversity of people invited to participate in the process | 1 | 2 | 3 | 4 | 5 |
| The degree to which the provided information helped you understand the process | 1 | 2 | 3 | 4 | 5 |
| The degree to which people were respectful of differing viewpoints | 1 | 2 | 3 | 4 | 5 |
| The degree to which the discussions were open, honest, and understandable | 1 | 2 | 3 | 4 | 5 |

**Thank you for helping INDOT improve its public involvement practices!**

**Please submit your completed survey in the box near the exit before you leave or submit to:**

[**[Insert**](mailto:PublicInvolvement@dot.ohio.gov) **email here]**

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