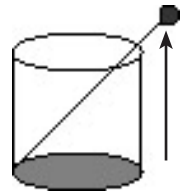




# DNA Collection Kit

Follow these easy steps to collect DNA and preserve it for the future.

1. The person giving the sample should not eat or drink 30 minutes prior to the taking of the sample.
2. Use a sterile cotton tipped applicator. If a sterile applicator is not available, use a Q-Tip from a **NEW** sealed package. Do not touch the cotton tip. If the Q-Tip has two ends, cut off one end.
3. Only a parent, legal guardian or other person lawfully acting on behalf of the donor should collect the DNA sample. Agents of the organization providing this kit are restricted from collecting the DNA sample.
4. Place the cotton tip along the gum line of the mouth, preferably near the LOWER BACK, between the gum and cheek. Twist the tip four to six times ensuring it makes contact with the gum. Then move the tip to the other side of the mouth and repeat the procedure. The tip does not need to be soaked with saliva.
5. Place the applicator into a clean, empty glass or container shorter in height than the swab.  
The cotton tip should stick out of the top of the container without any portion of the tip touching the side of the container. Allow to dry for about 30 minutes. **DO NOT TOUCH THE COTTON TIP WITH YOUR HANDS OR ALLOW IT TO TOUCH ANYTHING ELSE.**
6. Mark the outside of a standard letter size paper envelope with the donor's name, sex, birthdate, social security number and date the sample was taken.
7. Without sticking your fingers in the envelope, open it and drop the DRY tip in the envelope, then seal the flap with tape. **DO NOT LICK THE SEAL. PUT THE ENVELOPE INTO A SEALABLE PLASTIC FREEZER BAG.**
8. Place the sealed bag in your freezer. It is important that the sample stay in a cool, dry place. A properly collected and stored sample will be stable past the life expectancy of the donor.
9. This DNA sample can be used to identify a missing person and is a much better form of identification than fingerprints.



*Swab or Q-tip End*

Special Note: If the donor is of the age that their baby teeth are being replaced by permanent teeth you may add the baby teeth to your "DNA Kit". This is an added source of DNA.

For additional information contact: Indiana State Police, Public Information Office, 317-232-8200